



JOB DESCRIPTION

JOB Title: RN Apprenticeship

ABOUT: Heart of America Medical Center is a small critical access hospital, located in Rugby, ND, with a wide array of services to meet the needs of the communities we serve. Our size allows us to be nimble and reactive to the needs of our communities and assure that we are providing the personalized care our patients deserve. It is the dedication and experience of our staff and providers that assure our success in providing this care.

Rugby, ND is a rural community located 60 miles West of Devils Lake. Even with the small size this community has everything you need. Agriculture is the largest segment of the economy, followed by retail trade, health services, professional services, and transportation. Rugby supports both private and public school opportunities. Rugby high school was renovated in 2012 and the elementary school is scheduled to have a completed renovation and expansion in the fall of 2023. The local lakes offer fishing, swimming, and camping. Community recreational facilities include our parks, a swimming pool, an auto race track, indoor and outdoor skating rinks, ball field, tennis courts, one of the regions best golf courses, a trap shooting range, and a paved walking path and nature trail.

See the video to see what its like living in Rugby and working at HAMC! Copy the link below.
<https://www.youtube.com/watch?v=-bvSZhEkr2M&t=1s>

JOB SUMMARY: The RN apprenticeship is a partnership between Heart of America Medical Center and Lake Region State College. The applicant must be accepted into Lake Region State College RN program prior to applying for this position.

This position moves through position moves though three steps of apprenticeship, each acquired based on knowledge and skills lake region State College's academic program. The RN apprentice performs skill sunder the supervision of a Registered Nurse (RN) onsite.

QUALIFICATIONS:

- Enrolled in Lake Region State College RN Apprenticeship Program
- BLS certification required.

JOB RESPONSIBILITIES:

- Professional attitude, leadership role and team member abilities. Maintains a positive professional role throughout the facility and community.
- Familiarizes self with and adheres to all facility and department safety policies and procedures.
- Promotes a culture of safety to improve employee safety.
- Safeguarding the privacy and security of protected health information (PHI) in any form including electronic, written, or oral.

- Responsible for the management of patient care provided to assigned patients
- Determines patient classification level as Team Coordinator
- Communicates and works with nursing personnel in an organized manner while prioritizing and coordinating patient's needs.
- Assists medical staff with rounds and procedures, providing them with accurate data in patient status.
- Delegates responsibilities to staff when appropriate. Dependably functions as a team member by being punctual and reliable.
- Transcribes and observes physician orders accurately.
- Assess patient's biological, psychological, social and spiritual status/needs, completing admission assessment record.
- Administer medications and IV therapy safely and appropriately.
- Answer call lights promptly.
- Knowledgeable regarding use of medical equipment and safety factors.
- Manage/provide care for obstetric patients.
- Provides thorough and appropriate cares to patients of all ages with varying diagnosis.
- Initiates patient plan of care by identifying needs of the patient setting goals, and listing methods of intervention utilizing kardex care plans, standards of care and critical pathways.
- Updates/reviews nursing care plans when needed.
- Resolves nursing diagnosis by documentation.
- Provides education to patients.
- Communicates with other departments regarding their role in meeting the patients needs as it relates to education and discharge planning. Involves patient and family as necessary.
- Completes discharge plan and provides copy to the patient and/or family as appropriate
- Documents thoroughly and appropriately on the patient record.
- Validates technical skills yearly
- Attends other mandatory meetings as scheduled
- Verifies competencies in geriatrics, pediatrics and neonates quarterly.
- All other duties as assigned.

TYPICAL WORKING CONDITIONS: Work takes place on Acute, Med-Surg, specialty areas of ER, ICU, and Swingbed. Units are staffed 24 hours per day with RNs, LPNs, nurse techs, CNAs and ward clerks. This staff is involved in the management and delivery of patient care. Will be required to follow HAMC Safety policies and procedures and use all Safety equipment correctly when applicable.

AGES OF POPULATION SERVED: Geriatrics, Adult, Adolescent, Pediatric, Newborn

TYPICAL PHYSICAL DEMANDS: Requires full range of body motion, standing and walking for extensive periods of time and occasional lifting and carrying of items weighing up to 50 pounds. Requires corrected vision and hearing to normal range. Requires working under stressful conditions intermittently. Requires some exposure to communicable disease or bodily fluids.

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